

Signature: *Rita J. Watkins*

**Date:** 11/30/2022



## Office of the TCA - Travel Reimbursement Form

**Name:** Rita J. Watkins

**Travel Dates:** November 14-17, 2022

**Purpose of Travel:** On-Site evaluation

### Travel Reimbursement

Expense	Unit Cost	Units	Total
<b>Airfare</b>	\$ 1,083.60	1	\$ 1,083.60
<b>Baggage</b>	\$ -	0	\$ -
<b>Ground Transportation (Uber/Lyft/Taxi)</b>			\$ -
<b>Ground Transportation (Parking)</b>	\$ 104.00	1	\$ 104.00
<b>Ground Transportation (Mileage)</b>	\$ 0.625	208	\$ 130.00
<b>Lodging</b>	\$ 141.60	3	\$ 424.80
<b>Per Diem (Travel Days)</b>	\$ 86.25	2	\$ 172.50
<b>Per Diem (Full Days)</b>	\$ 115.00	2	\$ 230.00
<b>Other:</b>	\$ -	0	\$ -
<b>Total</b>			<b>\$ 2,144.90</b>

**Watkins, Rita**

**From:** United Airlines <Receipts@united.com>  
**Sent:** Wednesday, November 2, 2022 12:28 PM  
**To:** Watkins, Rita  
**Subject:** eTicket Itinerary and Receipt for Confirmation FH4BNS

**CAUTION:** The sender of this email is not from SHSU.  
Any links or attachments may be dangerous. To report this email as suspicious, forward it to [abuse@shsu.edu](mailto:abuse@shsu.edu).



Wed, Nov 02, 2022

# Thank you for choosing United.

A receipt of your purchase is shown below. Please retain this email receipt for your records.

**Note:** There are travel restrictions in place due to the coronavirus. Check our [Important notices page](#) for the latest updates

**Get ready for your trip:** [Visit the Travel-Ready Center](#), your one-stop digital assistant, to find out about important travel requirements specific to your trip.

Confirmation Number:

## FH4BNS

Flight 1 of 2 UA1192

Class: United Economy (V)

Mon, Nov 14, 2022

### 10:15 AM

Houston, TX, US (IAH)

Mon, Nov 14, 2022

### 04:37 PM

San Juan, PR, US (SJU)

Flight 2 of 2 UA668

Class: United Economy (E)

Thu, Nov 17, 2022

### 03:50 PM

San Juan, PR, US (SJU)

Thu, Nov 17, 2022

### 06:49 PM

Houston, TX, US (IAH)

## Traveler Details

WATKINS/RITAJANE

eTicket number: **0162444840623**Frequent Flyer: **UA-XXXXX226 Premier Gold**Seats: **IAH-SJU 10D****SJU-IAH 08D**

## Purchase Summary

Method of payment:

**Miscellaneous Document  
Master Card ending in 0178**

Date of purchase:

**Wed, Nov 02, 2022**

Airfare:

**1024.00 USD**

U.S. Transportation Tax:

**39.40 USD**

September 11th Security Fee:

**11.20 USD**

U.S. Passenger Facility Charge:

**9.00 USD**

Total Per Passenger:

**1083.60 USD****Total:****1083.60 USD****Additional Collection**An additional amount of **284.00 USD** for the difference in fare was charged to Master Card ending in 0178 on Wed, Nov 02, 2022.**Payment Info**

Remaining value of your previous ticket numbers 0162443184006 was applied to this purchase.

**Fare Rules**

Additional charges may apply for changes in addition to any fare rules listed.

NONREF/OVALUAFTDPT

Cancel reservations before the scheduled departure time or TICKET HAS NO VALUE.

**MileagePlus Accrual Details**

Ritajane Watkins					
Date	Flight	From/To	Award Miles	PQP	PQF
Mon, Nov 14, 2022	1192	Houston, TX, US (IAH) to San Juan, PR, US (SJU)	2880	360	1
Thu, Nov 17, 2022	668	San Juan, PR, US (SJU) to Houston, TX, US (IAH)	5312	664	1
MileagePlus accrual totals:			8192	1024	2

**Baggage allowance and charges for this itinerary**



Courtyard by Marriott  
San Juan - Miramar

801 Ponce de Leon Ave.  
San Juan, PR. 00907  
T 787.721.7400  
F 787.723.0068

Ms Rita Watkins  
4746 Enchanted Oaks Dr  
College Sta TX 77845  
United States

Room: 0906  
Room Type: EKNQ  
No. of Guests: 1  
Rate: \$ 120.00 Clerk: 8  
CRS Number 87278437

Marriott Rewards # 595896259

Name:

Arrive: 11-14-22

Time: 05:20 PM

Depart: 11-17-22

Folio Number: 710791

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Date	Description	Charges	Credits
11-14-22	Package	120.00	
11-14-22	Government Tax	10.80	
11-14-22	Hotel Fee 9% of Daily Rate	10.80	
11-15-22	COMEDOR- Guest Charge (Breakfast)	7.35	
11-15-22	Package	120.00	
11-15-22	Government Tax	10.80	
11-15-22	Hotel Fee 9% of Daily Rate	10.80	
11-16-22	COMEDOR- Guest Charge (Breakfast)	2.00	
11-16-22	Package	120.00	
11-16-22	Government Tax	10.80	
11-16-22	Hotel Fee 9% of Daily Rate	10.80	
11-17-22	Master Card / Euro Card		434.15
	Card # XXXXXXXXXXXXX0178		
<b>Balance</b>			<b>0.00 USD</b>

As a Marriott Rewards Member, you could have earned points toward your free dream vacation today. Start earning points and elite status, plus enjoy exclusive member offers. Enroll today at the front desk.

Logo.txt

SP+|GLOBAL|IMS  
 2800 N. Terminal Rd.  
 Houston, TX 77032  
 281.233.1786

**Receipt**

P/S #54	A Payment No.00000420
T/D #40	Ticket No.014422
Entry Time	11/14/2022 (Mon) 8:25
Exit Time	11/17/2022 (Thu) 19:25
Parking Time	3Days 11:00
Parking Fee	Rate B \$104.00

## MASTERCARD

Account #	*****0178
Slip #	92959
Auth Code	000006645P
Credit Card Amount	\$104.00
Cash Amount	\$0.00

Total	\$104.00
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Thank You for Your Visit  
 Please Come Again !

Logo.txt

SP+|GLOBAL|IMS  
 2800 N. Terminal Rd.  
 Houston, TX 77032  
 281.233.1786

**Receipt**

P/S #54	A Payment No.00000420
T/D #40	Ticket No.014422
Entry Time	11/14/2022 (Mon) 8:25
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Parking Time	3Days 11:00
Parking Fee	Rate B \$104.00

## MASTERCARD

Account #	*****0178
Slip #	92959
Auth Code	000006645P
Credit Card Amount	\$104.00
Cash Amount	\$0.00

Total	\$104.00
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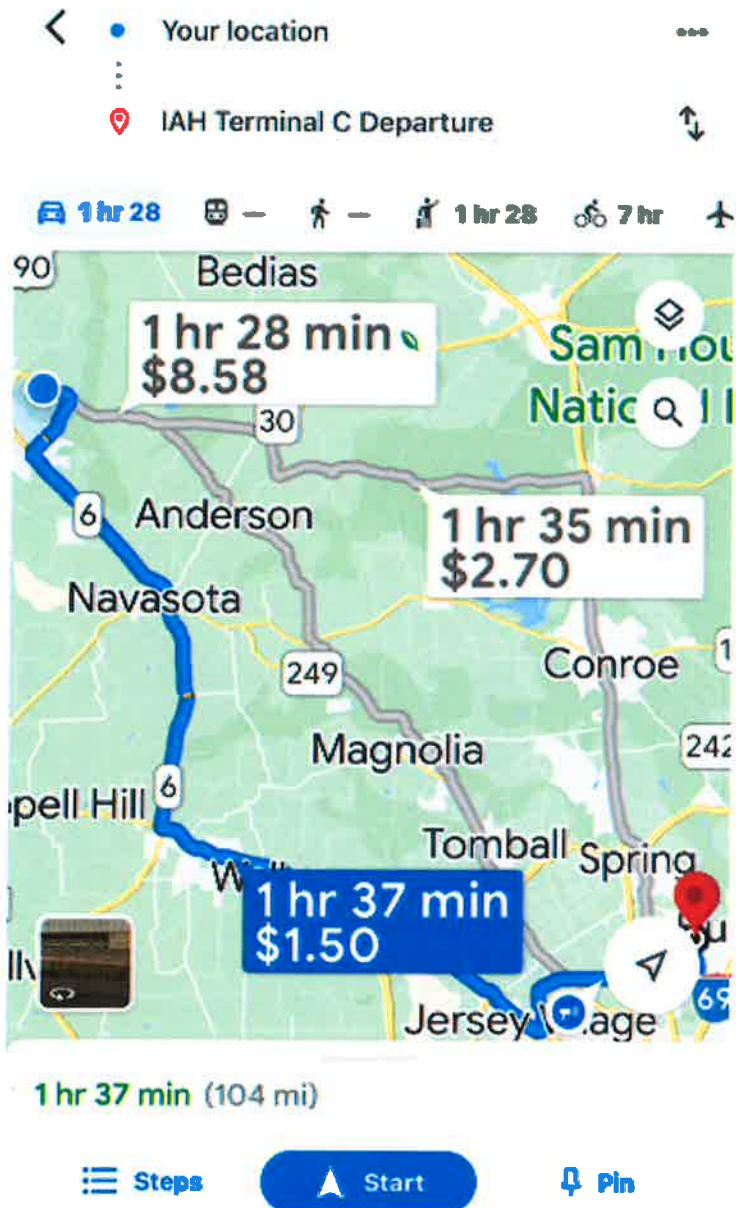
Thank You for Your Visit  
 Please Come Again !

## Watkins, Rita

**From:** Rita Watkins <drritawatkins@gmail.com>  
**Sent:** Tuesday, November 29, 2022 9:23 AM  
**To:** Watkins, Rita  
**Subject:** Mileage to IAH

CAUTION: The sender of this email is not from SHSU.

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Sent from my iPhone





Mon, Oct 24, 2022

# Thank you for choosing United.

A receipt of your purchase is shown below. Please retain this email receipt for your records.

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Confirmation Number:

FH4BNS

Flight 1 of 2 UA1192

Class: United Economy (Y)

Mon, Nov 14, 2022

10:15 AM

Houston, TX, US (IAH)

Mon, Nov 14, 2022

04:37 PM

San Juan, PR, US (SJU)

Flight 2 of 2 UA668

Class: United Economy (Y)

Fri, Nov 18, 2022

03:50 PM

San Juan, PR, US (SJU)

Fri, Nov 18, 2022

06:49 PM

Houston, TX, US (IAH)

Traveler Details

WATKINS/RITAJANE

eTicket number: 0162443184006

Frequent Flyer: UA-XXXXX226 Premier Gold

Seats: IAH-SJU 10D

SJU-IAH 24C

Purchase Summary

Method of payment:

Miscellaneous Document ending in

Date of purchase:

Mon, Oct 24, 2022

Airfare:

740.00 USD

U.S. Transportation Tax:

39.40 USD

September 11th Security Fee:

11.20 USD

U.S. Passenger Facility Charge:

9.00 USD

Total Per Passenger:

799.60 USD

Total:

799.60 USD

## Payment Info

Remaining value of your previous ticket numbers 0162443182648 was applied to this purchase.

## Fare Rules

Additional charges may apply for changes in addition to any fare rules listed.

NONREF/OVALUAFTDPT

Cancel reservations before the scheduled departure time or TICKET HAS NO VALUE.

## MileagePlus Accrual Details

Ritajane Watkins					
Date	Flight	From/To	Award Miles	PQP	PQF
Mon, Nov 14, 2022	1192	Houston, TX, US (IAH) to San Juan, PR, US (SJU)	2960	370	1
Fri, Nov 18, 2022	668	San Juan, PR, US (SJU) to Houston, TX, US (IAH)	2960	370	1
MileagePlus accrual totals:			5920	740	2